

This form is to be completed by the requester and submitted by e-mail to the DHTC booking office.

To: info@dhtc.nl  
Date dd/mm/yyyy:

Request for dispensation			
Name of person requiring dispensation:			
Date of birth:			
Training course name and NOGEPa code:			
VCA / SCC / MIST diploma number.			
Current certificate expiry date:			
Organisation requesting dispensation:			
Requesting responsible person:			
Job title:			
Contact telephone number:			
Contact e-mail address:			
Reason for request of dispensation:			
Signature (Requesting responsible person):		Date: dd/mm/yyyy	

Dispensation granted by DHTC:	YES / NO	Date:	
Validity until (date):			
The validity of the training, if completed successfully, will be based on the original expiry date of the previous training.			

## Industry Standard Nr. 001

### **(Extension to an expired safety/emergency response training certificate).**

Operating companies and contractors should make all reasonable efforts to ensure that safety and emergency response related refresher training is completed before the individual's current certificate expires.

In case of unforeseen circumstances such as illness or abnormal work demands the individual may extend the currency of the current certificate by up to 3 months under the following conditions:

- The form Request for Dispensation is completed by the Employer of the individual and handed over to the Training Provider for consent and filing; and
- Extension will only be granted to persons who have completed the basic course and at least one related refresher course of the subject training. Extensions will not be granted to visitors or personnel who work offshore occasionally.

Where an extension is granted the effective start date of a new refresher training certificate will be the expiry date of the individual's corresponding current certificate (back dating).

Refresher courses could also be taken from 3 months before the expiry date (no need for dispensation). The entrance date of the refresher period could be taken as the expiry date from the previous course (forward dating).